

Job Purpose			
To help maintain cleanliness within the homes and on-site, adhering to infection control processes as set by company policy and law.			
To work in a manner that respects the individual needs of each service user and compliments the ideologies of Ryde House Group.			
Reports to:	Cleaning Supervisor	Function:	Domestic / Cleaning

Job Description	
<ol style="list-style-type: none"> <li>1. Maintain a clean, safe environment within the homes and on-site. Cleaning duties include (but are not limited to):                             <ul style="list-style-type: none"> <li>• Vacuuming</li> <li>• Mopping</li> <li>• Dusting</li> <li>• Emptying dishwashers</li> <li>• Emptying bins</li> <li>• Cleaning toilets and washrooms</li> <li>• Cleaning the kitchen and setting up when required</li> <li>• Maintaining stock levels and informing the appropriate person when stock levels are diminishing</li> <li>• General cleaning such as doors, windows and skirting boards</li> <li>• Taking on additional cleaning duties as and when requested</li> </ul> </li> <li>2. Attend mandatory training days/courses, on or off site as and when required.</li> </ol>	<ol style="list-style-type: none"> <li>3. Maintain professional knowledge and competence.</li> <li>4. Promote safe working practices. Report immediately to the manager, or person in charge, any illness or accident by a service user, colleague, self or another.</li> <li>5. Ensure that all information of a confidential nature gained in the course of duty is not divulged to third parties.</li> <li>6. Ensure the security of the home is maintained at all times.</li> <li>7. Adhere to the company policies and procedures.</li> <li>8. Adhere to your contract of employment and the employee handbook.</li> <li>9. Carry out any other tasks that may be reasonably assigned to you.</li> <li>10. To promote and act at all times in accordance with the Company's Equal Opportunities Policy.</li> </ol> <p style="text-align: center;"><b>This job description indicates only the main duties and responsibilities of the post. It is not intended as an exhaustive list.</b></p>

Person Specification		
Attributes	Essential	Desirable
<b>1. Experience</b>		<ul style="list-style-type: none"> <li>• Experience of working in a similar role</li> </ul>
<b>3. Knowledge &amp; Qualifications</b>		<ul style="list-style-type: none"> <li>• Previous experience with individuals with special needs</li> <li>• Knowledge of Safeguarding</li> <li>• COSHH</li> <li>• Knowledge of infection control processes in health &amp; social care</li> </ul>
<b>2. Skills and Abilities</b>	<ul style="list-style-type: none"> <li>• Have a caring nature and ability to show empathy</li> <li>• Able to interact and engage with adults with disabilities</li> <li>• Have a positive attitude</li> <li>• Have good initiative</li> <li>• Be able to undertake an active role</li> <li>• Have good communication skills</li> <li>• Be able to work flexibly to meet the needs of the business</li> <li>• Good timekeeping</li> </ul>	<ul style="list-style-type: none"> <li>• Computer literacy</li> <li>• Be able to drive with a full, clean UK license</li> <li>• Hobbies and interests to bring to the team</li> </ul>